



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



September 2, 2016

DIVISION MEMORANDUM
NO. 520, s. 2016

**FINAL CALL FOR THE SUBMISSION OF DOCUMENTS OF THE
NOMINEES FOR THE SEARCH FOR OUTSTANDING
EMPLOYEES OF DEPED CEBU PROVINCE
PURSUANT TO DIV. MEMO NO. 217
s. 2016 DATED 04 MAY 2016**

**TO: Assistant Superintendents
Education Program Supervisors/SEPS/EPS/Coordinators
Public Schools District Supervisors/OICs
School Heads (Elementary/Secondary)
Non-Teaching Personnel
All Teachers/Concerned**

1. The office issued **Division Memorandum No. 217 s. 2016** dated **May 4, 2016** entitled “**Search for Outstanding Employees of DepEd Cebu Province As Amended**” but as of this date **no single nominee** has ever submitted documents to support this undertaking.
2. As stipulated in **Paragraph 1** of the afore-quoted Memorandum (please see **attached**), the **Division** conducts the **Search for Most Outstanding Employees** from this year onwards with the following categories:
 - 2.1 **Most Outstanding Teachers Elementary;**
 - 2.2 **Most Outstanding Teachers Secondary;**
 - 2.3 **Most Outstanding School Heads Elementary;**
 - 2.4 **Most Outstanding School Heads Secondary;**
 - 2.5 **Most Outstanding ALS Mobile Teachers;**
 - 2.6 **Most Outstanding Non-Teaching Personnel; and**
 - 2.7 **Most Outstanding District Supervisor.**
3. Documents (**certified true copies**) supporting the nomination to any of the above-stated categories must be submitted by the close of business (COB) on **September 12, 2016 (Monday)** at the **Promotional Office c/o Dr. Victor A. Ybanez (SEPS-HRD)**.
4. **District supervisors/OICs** are tasked to verify first the documents in their **respective jurisdiction/s** before submitting to the **DIVISION SEARCH COMMITTEE**.
5. **Wide dissemination and strict compliance of this Memo is hereby requested.**

RHEA MAR ANGTUD, Ed.D., CESO VI
Schools Division Superintendent